

Add a Keyword/Matter

1. Create a submission in TurboCourt. From the 'Review and Submit Documents' screen, select the 'Add Keyword/Matter #' tab along the top.

eFile and eServe

Notifications **Add Keyword/Matter #** Request My Forms Copy for New Form Set Delete Filing List My Forms Start New Filing

● eFile and eServe

○ File Electronically

Mohave Filing Fees

First Appearance Fee \$ 230.00

Your Fees

Filing Fee Amount \$ 230.00

Provider Fee \$ 10.30

Total \$ 240.30

There will be a 3% payment processing fee added to this total at the time of payment.

Important: Your payment will be securely processed via a

Form Set # 83450

Keyword/Matter #

Filing Type General Civil

Customer Name Attorney Tester

Created on 02/17/2021 12:48 PM MST

Case # S8015CV201900015

Status Completed

Location Mohave - Superior Court

Customer Email attorneytester1@gmail.com

Modified on 02/17/2021 12:49 PM MST

Review and Prepare Your Documents.

Review / Edit Your Answers Next

Please attach all required documents

If the information on your completed form is not what you intend to submit, click Review/Edit Your Answers above.

LIMITATION: Total size of submission cannot exceed 100 MB

Your Completed Forms

2. The system will redirect the filer to a new window. Enter the Keyword/Matter #. Once the number has been entered, click 'Save'.

TURBOCOURT

Relax. We're in Your Court.

Home Profile Help About Quit

Timeout in 30 min your current form set # 83454

Form Set Keyword / Matter #

Filing Details

User Menu

- Start new filing
- Select jurisdiction
- Messages (320)
- Recent eFilings
- My forms
- My profile
- My organization
- Financial
- Payment methods
- eServed on me
- Check eService status
- Address book

Form Set # 83454

Created on 02/17/2021 1:21 PM MST

Filing Type General Civil

Customer Name Attorney Tester

Delivery Date & Time

Case # S8015CV201900015

Status Completed

Location Mohave - Superior Court

Customer Email attorneytester1@gmail.com

Filing Date & Time

Add keywords or a matter number to your Form Set to associate the filing with a client or specific case for purposes of tracking or billing costs. The Keyword/Matter # is an optional number that you can create using letters, numbers or symbols or combinations of each. You can edit the Keyword/Matter # for a Form Set at any time and you can perform a search and sort of your Form Set filings by the Keyword/Matter #.

Keyword / Matter #

Save Cancel

3. The system will redirect the filer to the formset already in progress. The filer can continue preparing the formset and submit the filing.

4. If a payment was made, the Keyword/Matter # will appear on the financial receipt sent via email to the filer.

Name: Mohave Superior Court Address 1: 401 E. Spring Street Address 2: City: Kingman State: Arizona Zip: 86401				
Payment On Behalf Of Name(s): Mohave County Treasurer				
Description	Case Number	Application Fee	Filing Fee	Total
AFFIDAVIT	S8015CV201900020	\$6.50	\$0.00	\$6.50
Vendor: eUniversa EFSP Filing ID: 166293 Receipt Date: 2/17/2021 12:23:31 PM		Receipt Number: 83985838728807460 Service Fee: \$0.20 Total Amount Paid: \$6.70 Keyword / Matter Number: Test		

5. The filer can access a filing reports in AZTurboCourt that will contain the Keyword/Matter # if entered.

Step 1: Access the My Forms tab from the home page

User Menu

- Start new filing
- Select jurisdiction
- Messages (101)
- Recent eFilings
- My forms**
- My profile
- My organization
- Financial
- Payment methods
- eServed on me
- Check eService status
- Address book
- My help requests

Your Last 5 Filings and Negotiations

Form Set #	Case #	Submission Name	Filing Type	Status
83698	S0200CV201900025	AMERICAN EXPRESS NATIONAL BANK PLAINTIFF vs ...	General Civil	Delivered
78994	S8015CV201900013	American Express National Bank PLAINTIFF vs ...	General Civil	Delivered
78012	P1300CV202000020	MARCIA MAHONEY PLAINTIFF vs JOHNSON AND JOHN...	General Civil	In Progress
78009	P1300CV202000020	MARCIA MAHONEY PLAINTIFF vs JOHNSON AND JOHN...	General Civil	In Progress
77862	S0400CV202000006	FIREFOX PLAINTIFF vs DONNA FALL et al. DEFEN...	General Civil	eFiled

* Click on a Form Set # to view your paperwork

Available in Arizona

Superior Court

General Civil

Initiate a case or file into an existing case in the Superior Court

Step 2: Enter the desired date range or Keyword/Matter # and select 'List'. The report that generates includes the Keyword/Matter #. This report can be exported to excel by selecting 'Export to MS Excel'

The filer can access financial reports in AZTurboCourt that will contain the Keyword/Matter # if entered.

Messages **Export to MS Excel**

Created By

Keyword / Matter #

Submission Name

Form Set # Case #

Delivered From **Delivered To**

Created From Created To

Filing Type Jurisdiction

Status [List](#)

[Click here](#) to read about the search criteria

Results 1 - 1 of 1

Form Set #	Submission Name	Case #	Filing Type	Status	Jurisdiction	Created By	Keyword/Matter #	Court/Agency Fees	Provider Fees	E-Payment Fees	Total
83698	AMERICAN EXPRESS NATIONAL BANK PLAINTIFF vs JOSHUA BOND et al. DEFENDANT	S0200CV201900025	General Civil	Delivered	Cochise - Superior Court	Exempt Tester	Doe, J 5655	0.00	0.00	0.00	0.00

6. The filer can access a financial report in AZTurboCourt that will contain the Keyword/Matter # if entered.

Step 1: Access the Financials tab from the home page

TURBOCOURT
Relax. We're in Your Court.

Home Profile Help About Quit
Timeout in 30 min your current form set # 83454

User Menu

- Start new filing
- Select jurisdiction
- Messages (321)
- Recent eFilings
- My forms
- My profile
- My organization
- Financials**
- Payment methods
- eServed on me
- Check eService status
- Address book
- My help requests

Your Last 5 Filings and Negotiations

Form Set #	Case #	Submission Name	Filing Type	Status
83454	S8015CV201900015	Owen Equities, LLC PLAINTIFF vs ROBERT KUPFE...	General Civil	Delivered
83450	S8015CV201900015	Owen Equities, LLC PLAINTIFF vs ROBERT KUPFE...	General Civil	Delivered
83421	S8015CV201900015	Owen Equities, LLC PLAINTIFF vs ROBERT KUPFE...	General Civil	Completed
83415	S8015CV201900015	Owen Equities, LLC PLAINTIFF vs ROBERT KUPFE...	General Civil	Completed
83403	C20171543	ROBERT KILLE VS. DANIEL SMITH ET AL.	General Civil	Completed

* Click on a Form Set # to view your paperwork

Available in Arizona

Superior Court
General Civil

Step 2: Enter the desired date range and select 'Search Payment Transactions'. The report that generates includes the Keyword/Matter # and payment method information. This report can be exported to excel by selecting 'Generate Excel Report'

Search Payment Transactions

Generate Excel Report

[Click here](#) to read about the search criteria

Results 1 - 3 of 3

Transaction #	Transaction Date	Form Set #	Case #	Submission Name	Status	Filing Type	Jurisdiction	Keyword/Matter #	Created By	Payment Account Nickname
83985839031338458	02/17/2021 1:24 PM MST	83454	S8015CV201900015	Owen Equities, LLC PLAINTIFF vs ROBERT KUPFER et al. DEFENDANT	Delivered	General Civil	Mohave - Superior Court	TESTING	Attorney Tester	
84073799873823325	02/17/2021 1:07 PM MST	83450	S8015CV201900015	Owen Equities, LLC PLAINTIFF vs ROBERT KUPFER et al. DEFENDANT	Delivered	General Civil	Mohave - Superior Court	TESTER	Attorney Tester	
83985549793690638	01/07/2021 4:39 PM MST	82294	CV2021-000112	Arivo Acceptance L L C vs. Greaves, et.al.	eFiled	General Civil	Maricopa - Superior Court		Mark Leong	